

### **Tuition Assistance**

The Bristol Virginia Public Schools will pay the tuition for certain personnel under the following conditions:

1. The tuition cost is covered by grant proceeds and is appropriately written in the grant and subsequently approved by the grant provider.
2. The grant will identify the eligible employee or group of employees or provide eligibility criteria that will allow for equitable opportunity of employee group(s).
3. The employee(s) selected must not be an Administrator of Bristol Virginia Public Schools. An employee is an administrator if paid on the administrative pay scale.
4. Selected employee(s) are not allowed to choose to receive cash or other benefits.
5. Ample notice will be provided to eligible employee(s).
6. Under this program, up to \$5,250 (or amount allowable by current IRS regulations) of educational assistance will be excluded from the employee wages.

Approved:       by the Division Superintendent on November 07, 2022.